# ON THE LEVEL



## SCHOOL COMPUTERS USAGE

FCFT staff encourages our members to use the school computers issued to them for school purposes only. Here are some important tips for you to follow.

- 1.) Never allow students to use your computer.
- 2.) Keep your password private.
- 3.) Turn off your computer when you leave the building each day.
- 4.) Make sure not to go on suggestive or unauthorized sites. If you should accidentally go on one of these sites, please report it immediately to the IT Help desk.
- 5.) Your school computer is monitored, so follow the FCPS policy.

Please be advised that teachers have lost their positions in FCPS because of unauthorized use of school computers. Please don't let this happen to you!



#### SPECIAL POINT

Everyone at FCFT wishes you Happy Holidays and a very Happy New Year!

## Happy Holidays!

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**Happy New Year!** 

### BE PREPARED FOR WINTER!

According to the local weather reports and the Farmers' Almanac, our area may be in for a few snowfalls this winter. Often a snowstorm comes up quickly too. If you have lived here for any length of time, you probably know that only 2 inches of snow or ice will play havoc with the roads and the heavy traffic. Most of us have stories of being stuck on roads trying to get home from school. It is perhaps a good idea to have a hat, gloved, coat, and a blanket in the car in case you are caught in a traffic jam that can last for hours. You won't regret it if you need to stay warm in stalled traffic.

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## **HOLIDAY EVENTS**

This time of year brings with it many special holiday events in the area. One that is nearby is the first Annual City of Fairfax Holiday Market in Old Town Square. Old Town Square is located at 3999 University Drive, Fairfax VA 22030. For 3 weekends beginning on December 1, 2017 until December 17, 2017 holiday events will be held with craft vendors, music from local schools, hot drinks and other food. The various weekends will feature different craft vendors. The area will be decorated with holiday lights to add to the festivities. The hours for each weekend will be Friday – 5–9 p.m.; Saturday – 10 a.m.–6 p.m.; and Sunday – 1–5 p.m. Think about going!

If you prefer to go into the District of Columbia, you might want to attend the Downtown Holiday Market in the Penn Quarter neighborhood. The dates for that will be November 24–December 23, 2017 from noon to 8 p.m. More than 150 exhibitors and artisans are offering gifts for sale including crafts, jewelry, clothing, accessories, pottery, and specialty foods. Live musical entertainment will be played too for your enjoyment.



If you have young children, you will certainly enjoy the Bull Run Festival of Lights held in nearby Manassas, VA. You pay \$25 entrance fee, stay inside your car, and drive through 2.5 miles of festive light displays. At the end of the drive, you can visit the holiday village to enjoy rides and refreshments. The Festival is running now until January 7, 2018. Hours are from 5:30 p.m. until 9:30 p.m. Fridays, Saturdays, and Sundays are the busiest nights, so consider visiting from Monday-Thursday when there will be fewer cars and people at the festival. Enjoy a happy evening!

## **WATCH OUT FOR NUMBER 1!**

You've been working in the school system for the past 4 months. If you have questions about contracts, assignments, memo's for your school file, or breaches of confidentiality, your questions should be directed to a FCFT Labor Relations Specialist. Don't sign a letter of resignation without contacting FCFT immediately. Another incident for which you have to be very careful is if a mishap or unfortunate situation occurs in your classroom. If you are uncertain of any ramification which may come to you, contact FCFT as soon as possible.

You need to protect yourself and FCFT wants to protect you!



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